

Check list for Preventive Maintenance on Dromont dispensers













The Home Depot
Store number: _____
Technician: _____
Dispenser Serial N.: _____
Date: _____

Talk to the MOD upon arrival and after completing the service.

1	<input type="checkbox"/>	Take an initial Snapshot from Imprinting Manager. Then, remove all 7 panels.
DISPENSING HEAD AND AUTOCAP		
2	<input type="checkbox"/>	Clean the autocap.
3	<input type="checkbox"/>	Clean nozzles from dry and sticky colorants.
4	<input type="checkbox"/>	Check and clean the sponge in the autocap.
5	<input type="checkbox"/>	Check the autocap movement by opening and closing the cap.
6	<input type="checkbox"/>	Check if the sponge holder is against the dosing head. Align it, if necessary.
7	<input type="checkbox"/>	Train the Associates on the proper use and maintenance.
PUMPING GROUP		
8	<input type="checkbox"/>	Lubricate central screw (use the appropriate inlet) and guides of the pumping group.
9	<input type="checkbox"/>	Check the function of the limit switch on the pumping group by hand.
10	<input type="checkbox"/>	Check all pumps visually to make sure no colorant is leaking from the pumps.
CIRCUIT		
11	<input type="checkbox"/>	Check all pipelines and fittings are properly connected.
12	<input type="checkbox"/>	Check the stirrers and the stirrer motors.
13	<input type="checkbox"/>	Login to Imprinting Manager and check all valves operation by opening and closing each valve.
SAFETY DEVICES		
14	<input type="checkbox"/>	Check correct functioning of the emergency stop.
15	<input type="checkbox"/>	Check correct functioning of the safety switches (around nozzle head).
16	<input type="checkbox"/>	Check the nozzle head shutter scrolling and grease the guide.
SHELVES AND PANELS		
17	<input type="checkbox"/>	Check the pull-out trays, its handles (tighten them if necessary) and grease the guides.
18	<input type="checkbox"/>	Check the central tray and its handles (tighten them if necessary).
19	<input type="checkbox"/>	Check the panels screws and the screws of both upper panels hinges.
MISCELLANEOUS		
20	<input type="checkbox"/>	Run 5 purge cycles in order to stir the colorants and watch carefully that the machine is running and dispensing each colorant properly. Then, fix the 7 panels back in place.
21	<input type="checkbox"/>	Reset the counters into Imprinting Manager for any part replaced and take a final Snapshot from Imprinting Manager.
22	<input type="checkbox"/>	Clean the machine, check if it's on its legs and if it's levelled.
23	<input type="checkbox"/>	Reposition the bench and remove the pegs for the 5 Gal cans.
24	<input type="checkbox"/>	Check if the bench is well positioned and on its legs.
25	<input type="checkbox"/>	Perform the approved test samples on the unit (take pictures).
26	<input type="checkbox"/>	Fill out and sign the Service Report with the end-user and MOD (time-in and -out).
27	<input type="checkbox"/>	E-mail both initial and final Snapshot along with the copy of the signed Service Report and the pictures of the test samples to customer.care@dromont.com including the store #.

Sign-in time		MOD Signature	
Sign-out time		MOD Signature	

HEALTH AND SAFETY AT WORK: PROTECTIVE AND PREVENTIVE MEASURES

	<p>Before starting any process make sure that: the work area is free from any material, the operational space is enough, the floor is adequate for the mass of the machine, the electrical system complies with the current law, there are no interference risks.</p> <p>Otherwise, interrupt the installation and inform the customer who will intervene in order to secure the work area.</p>	
	<p>Be careful when unpacking as there could be work interferences with the customer or determined by narrow space. Mark the work area if needed.</p> <p>Keep the customer or other persons away from the unpacking and handling area.</p>	
	<p>Be careful during handling operations of material / equipment as this could injure the lower limbs or cause other injuries. Mark the work area if needed.</p> <p>Keep the customer or other persons away from the handling area. Use the appropriate protective equipment (safety shoes, gloves).</p>	
	<p>Be careful during the electrical connection of the machine to the customer's electrical supply.</p> <p>Complete the installation of the machine without connecting it to the electrical supply.</p> <p>Check first the operating voltage, the connection status. Wiring must be carried out in full compliance with the current law.</p> <p>Keep the customer at a safe distance from any active parts of the machine.</p>	
	<p>Prior to any maintenance operation, press the emergency button, switch off the dispenser and unplug the power supply cable.</p> <p>Check all safety devices to avoid sudden movement of mechanical parts. Use the appropriate personal protective equipment – PPE at all time (safety shoes, gloves).</p>	
	<p>Do not work with customer's direct support. In case of cooperation with workers belonging to third parties, the Dromont/Comec employee will coordinate all activities in order to avoid other risks caused by the interference and check that all workers comply with the preventive and protective measures before starting to work.</p>	
	<p>Do not carry out operations with active mechanical parts.</p> <p>In case of adjustments, observe the working procedures.</p> <p>Keep away people not directly involved in the operations.</p> <p>Use appropriate personal protective equipment – PPE (safety shoes, gloves, glasses).</p>	
	<p>Do not smoke and / or use naked flames during the operations. Do not cause triggers.</p> <p>The packaging material is considered combustible material.</p>	
	<p>During machine testing and various operations of chemical products, carefully read their safety sheets as well as the label reported on the pails and use the protective equipment available and recommended by the producer.</p>	
	<p>Covid-19 safety measures:</p> <ul style="list-style-type: none"> - Check temperature before entering the location - Wear face mask - Wash hands thoroughly - Use soap or hand sanitizer - Keep safe distance from other people 	